

Grant Recommendation Form

Updated December 2022



For Grant-making Procedures, please refer to the Policies and Procedures Booklet. JCF will not forward any enclosures with grants. Please scan and email this form to info@jcfny.org.

1. NAME OF FUND: _____ **FUND #:** _____

2. RECOMMENDED CHARITY

Name of Organization: _____

Address: _____

ATTN: (name/title/dept.): _____

3. GRANT AMOUNT (minimum \$100; \$36 for children's funds): _____

4. RECOMMENDED PURPOSE. You may not use your JCF fund for impermissible benefits (see section 7).

The grant is issued as a general contribution, unless you select one of the following:

Annual Campaign

Capital Campaign

In memory of _____

In honor of _____

Other: _____

The grantee may notify an individual not on the fund (optional):

Name(s): _____

Address: _____

5. GRANT ACKNOWLEDGEMENT Grants are sent with a letter that includes the name of your fund and:

The name(s) and address(es) of the Fundholder(s)/Authorized Parties signing this form

The name(s) and address(es) of the following Fundholder(s) and Authorized Parties named on the fund:

ANONYMOUS (fund name and fund participants are not listed)

6. COMMENTS TO JCF STAFF concerning the processing of this grant:

7. CERTIFICATION & REQUIRED SIGNATURE(S): By signing this form, I hereby certify that neither I nor anyone else will receive any impermissible benefit from a recommended grant to this charitable organization. This includes, for example, admission to charitable events, memberships that have a non-deductible portion, tuition, raffle tickets, and goods or services bought at a charitable auction. In addition, this grant recommendation is not for the benefit of specific individuals or families, and is not made for lobbying purposes or to support a political campaign. I understand and acknowledge that I cannot claim a charitable deduction for grants made by JCF.

Print name(s) of person(s) signing this form:

Signature(s) (Stamps and electronic signatures are not acceptable):

Daytime phone or e-mail address: _____ Date: _____